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APPLICATION FOR HEN COOP PERMIT

☐ New Licence \$70.00 ☐ Renewal \$35.00

Applicant Name: _____

Permit Address (Where hens will be housed):

Phone: _____

Cell: _____

Email: _____

OFFICE USE ONLY	
INSPECTIONS REQUIRED	APPROVED BY
PLANNING DEPARTMENT - Zoning	
HEALTH UNIT	
MUNICIPAL ENFORCEMENT - Property Standards - By-law Convictions	

Number of Hens: _____ Existing Zoning: _____ Lot Area of the Property: _____
(max. 4)

Zoning By-law Provisions for enclosures for keeping one or more hens:

- (i) shall be located at least 3 metres from the side lot line and at least 1.2 metres from the rear lot line of the lot on which the hen coop is located;
- (ii) shall be located at least 3 metres from abutting dwellings;
- (iii) must be at least 7.5 metres from any church or school;
- (iv) shall contain an enclosed roof structure and shall be no greater than 3 X 3 metres and no greater than 4.5 metres in height;
- (v) shall only be located in the rear yard.

Please include a site plan illustrating where the hen coop and run will be located on your property.

I, _____ of the City of Quinte West, do solemnly declare:

1. That I am the applicant for the grant of a permit authorizing me to keep backyard hens pursuant to By-Law 11-138 within the City of Quinte West now and hereafter in force. I undertake to conform to the terms, conditions and regulations set out in By-Law 11-138 including:

- A. The keeping of roosters is strictly prohibited;
- B. A limit of four (4) hens will be permitted on each residential property;



- C. A coop shall be kept in a clean and sanitary condition at all times, free of vermin, obnoxious smells and substances;
- D. Hens shall be provided with access to feed and clean water at all times; such feed and water shall be kept in solid containers. Uneaten feed shall be removed in a timely manner;
- E. All stored manure shall be covered by a fully enclosed structure. No more than three (3) cubic feet of manure shall be stored. All other manure not used for composting or fertilizing shall be removed;
- F. The slaughtering of hens is prohibited;
- G. The selling of eggs or other products derived from hens is prohibited;
- H. All hens must be kept securely in a hen coop at all times;
- I. All deceased hens shall be disposed of promptly in a sanitary manner;
- J. Every person who holds a hen coop licence shall allow, at any reasonable time, a Municipal Law Enforcement Officer or other authorized employee or agent of the City to inspect the property, other than any room or place used as a dwelling, to determine whether all requirements of this by-law are being complied with;
- K. If, at any time, the Municipal Law Enforcement Officer determines, as a result of evidence that is provided, that the operation of hen coop or the activities of an owner do not conform with the requirements of this by-law, it may suspend or revoke the licence;
- L. A change in occupancy or ownership shall make the hen coop licence null and void;
- M. In the event any of the conditions that were in existence at the date of issuance of the hen coop licence change, the application for renewal or transfer of said hen coop licence shall be subject to all provisions of this by-law and all other applicable by-laws of the City;
- N. A licence is valid for one calendar year only, and shall be renewed by December 31st of each year by paying the annual licence fee.

2. I understand that I must comply with all applicable regulations and requirements of:

- 1) Applicable by-laws of the City of Quinte West; and
- 2) Applicable Provincial and Federal Act and regulation made under such an Act;

Please note: A person whose application for a hen coop licence or a renewal of such a licence has been refused or whose licence has been suspended or revoked may, within fifteen days of being notified of the City's decision, submit an appeal in writing, to the Clerk for a review of the matter.

Applicant Signature

Date