

#### CORPORATION OF THE CITY OF QUINTE WEST CONSOLIDATED FINANCIAL STATEMENTS AS AT DECEMBER 31, 2017

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#### MANAGEMENT'S REPORT

#### **Management's Report**

#### Management's Responsibility for the Consolidated Financial Statement

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the consolidated financial statements and schedules, and for ensuring that this information in consistent, where appropriate, with the information contained in the consolidated financial statements. A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial informant is available on a timely basis for preparation of the consolidated financial statements.

The Corporate and Financial Services Committee are responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control, and exercises these responsibilities through Council. The Committee reviews internal consolidated financial statements on a regular basis and external audited consolidated financial statements yearly. The Committee also discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The external auditors, Wilkinson & Company LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Corporation of the City of Quinte West and meet when required. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the consolidated financial statements.

On behalf of the Corporation of City of	f Quinte West.
Committee Member	Committee Member



#### INDEPENDENT AUDITORS' REPORT

To the Council of the Corporation of the City of Quinte West

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Corporation of the City of Quinte West, which comprise the consolidated statement of financial position as at December 31, 2017 and the consolidated statements of operations, cash flows, and changes in net debt for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards. Management is also responsible for internal controls that they determine are necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditors' Responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making these assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of the Municipality as at December 31, 2017 and the results of its operations, its cash flows, and the changes in net debt for the year then ended in accordance with Canadian public sector accounting standards.

QUINTE WEST, Canada May 2, 2018

Chartered Professional Accountants Licensed Public Accountants

Wilkinson + Company LLP



## CORPORATION OF THE CITY OF QUINTE WEST CONSOLIDATED STATEMENT OF FINANCIAL POSITION AS AT DECEMBER 31, 2017

	2017 \$	2016 \$
FINANCIAL ASSETS		
Cash and cash equivalents - Note 5 Taxes receivable Accounts receivable - Note 6 Land held for resale	39,348,069 5,326,726 7,019,922 3,353,220	32,091,242 3,699,671 6,430,608 2,896,884
	55,047,937	45,118,405
LIABILITIES		
Accounts payable and accrued liabilities Deferred revenue and deposits - Note 7 Landfill obligation - Note 8 Contaminated sites obligation - Note 9 Employee future benefits - Note 10 Municipal debt - Note 11	15,161,295 4,641,878 753,425 604,000 3,941,100 101,670,119	13,341,478 7,720,162 840,251 722,000 3,171,100 91,525,959
	126,771,817	117,320,950
Net debt	(71,723,880)	(72,202,545)
NON-FINANCIAL ASSETS		
Tangible capital assets - Note 15 Inventory Prepaid expenses	361,746,528 114,263 508,205	347,985,464 117,479 479,413
	362,368,996	348,582,356
MUNICIPAL POSITION		
Accumulated Surplus - Note 12	290,645,116	276,379,811

## CORPORATION OF THE CITY OF QUINTE WEST CONSOLIDATED STATEMENT OF OPERATIONS FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget (Unaudited)		
	Note 14	Actual	Actual
	2017	2017	2016
	\$	\$	\$
REVENUES			
Taxes levied for own purposes	45,108,700	45,921,934	43,932,791
Taxes from other governments	9,640,000	10,130,196	8,815,167
User fees	17,883,500	17,998,085	16,801,450
Grants:			
Government of Canada	4,516,729	3,939,824	3,861,432
Province of Ontario	4,822,786	5,142,052	5,125,389
Other municipalities	26,800	21,767	20,911
Other:			
Developer contributions	1,222,000	8,761,900	998,610
Other	1,436,600	2,543,356	1,324,243
Loss on disposal of tangible capital assets	-	(179,684)	(705,895)
Interest	753,720	935,021	803,212
	85,410,835	95,214,451	80,977,310
EXPENDITURES			
General government	9,695,747	9,869,659	8,543,684
Protection services	14,644,500	14,391,202	13,979,891
Transportation services	28,010,538	20,708,172	20,119,826
Environmental services	16,994,917	16,639,211	15,703,918
Health services	3,199,000	3,218,642	3,166,853
Social and family services	6,080,000	6,002,112	5,946,027
Recreation and cultural services	8,650,316	8,872,615	8,746,045
Planning and development	1,327,900	1,247,533	1,455,316
	88,602,918	80,949,146	77,661,560
ANNUAL SURPLUS (DEFICIT)	(3,192,083)	14,265,305	3,315,750
ACCUMULATED SURPLUS - BEGINNING			
OF YEAR	276,379,811	276,379,811	273,064,061
ACCUMULATED SURPLUS - END OF			
YEAR	273,187,728	290,645,116	276,379,811

## CORPORATION OF THE CITY OF QUINTE WEST CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2017

	2017 \$	2016 \$
OPERATING TRANSACTIONS	·	·
Annual surplus	14,265,305	3,315,750
Adjustment for items which do not affect cash -	11,200,000	3,515,750
Amortization of tangible capital assets	15,378,761	15,638,915
Loss on disposal of tangible capital assets	179,684	705,895
Increase (decrease) in landfill obligation	(86,826)	58,090
Increase (decrease) in contaminated sites obligation	(118,000)	622,000
Increase in employee future benefits	770,000	111,867
Increase in taxes receivable	(1,627,054)	(257,652)
Decrease (increase) in accounts receivable	(589,314)	162,734
Decrease (increase) in inventory	3,216	(15,105)
Increase in prepaid expenses	(28,792)	(16,207)
Increase in land held for resale	(456,336)	_
Increase (decrease) in accounts payable and accrued liabilities	1,819,817	(3,682,891)
Increase (decrease) in deferred revenue and deposits	(3,078,285)	2,416,572
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CASH PROVIDED BY OPERATING TRANSACTIONS	26,432,176	19,059,968
CAPITAL TRANSACTIONS		
Purchase of tangible capital assets	(29,458,652)	(40,089,412)
Proceeds on sale of tangible capital assets	139,143	335,177
CASH APPLIED TO CAPITAL TRANSACTIONS	(29,319,509)	(39,754,235)
	(29,319,309)	(39,734,233)
FINANCING TRANSACTIONS		
Issuance of municipal debt	12,520,000	31,850,000
Debt principal repayments	(2,375,840)	(2,107,410)
CASH PROVIDED BY FINANCING ACTIVITIES	10,144,160	29,742,590
INCREASE IN CASH AND CASH EQUIVALENTS	7,256,827	9,048,323
OPENING CASH AND CASH EQUIVALENTS	32,091,242	23,042,919
OT EIVING CHOIL MID CHOIL EQUIVILEE(1)	32,071,242	23,012,717
CLOSING CASH AND CASH EQUIVALENTS	39,348,069	32,091,242
REPRESENTED BY:		
Cash and cash equivalents	39,348,069	32,091,242

#### CORPORATION OF THE CITY OF QUINTE WEST CONSOLIDATED STATEMENT OF CHANGES IN NET DEBT FOR THE YEAR ENDED DECEMBER 31, 2017

	Budget (Unaudited) Note 14 2017 \$	2017 \$	2016 \$
Annual surplus (deficit)	(3,192,083)	14,265,305	3,315,750
Acquisition of tangible capital assets Amortization of tangible capital assets Loss on disposal of tangible capital assets Proceeds on sale of tangible capital assets	(24,216,500) 21,620,500 - -	(29,458,652) 15,378,761 179,684 139,143	(40,089,412) 15,638,915 705,895 335,177
	(5,788,083)	504,241	(20,093,675)
Acquisition of inventory Consumption of inventory Acquisition of prepaid expenses Consumption of prepaid expenses	- - -	(114,263) 117,479 (508,205) 479,413	(117,479) 102,374 (479,413) 463,206
	-	(25,576)	(31,312)
Decrease (increase) in net debt Net debt - beginning of year	(5,788,083) (72,202,545)	478,665 (72,202,545)	(20,124,987) (52,077,558)
Net debt - end of year	(77,990,628)	(71,723,880)	(72,202,545)

#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Corporation of the City of Quinte West are prepared by management in accordance with Canadian generally accepted accounting policies as recommended by the Public Sector Accounting Board of the CPA Canada. Significant aspects of the accounting policies adopted by the City are as follows:

#### (a) Basis of Accounting

These financial statements are prepared in accordance with Canadian public sector accounting standards.

#### (b) Basis of Consolidation

The Consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity, which are composed of all boards, which are controlled by the Council. These boards are the Quinte West Public Library Board and Trenton Downtown Business Improvement Area Board.

All interfund and inter-entity assets, liabilities, revenues and expenses are eliminated upon consolidation.

Trust funds and their related operations administered by the City are not consolidated, but are disclosed separately in Note 2.

The taxes, other revenues, expenses, assets and liabilities with respect to the operations of the school boards are not reflected in the balances of these consolidated financial statements, but are disclosed separately in Note 3.

#### (c) Land Held for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Costs include amounts for improvements to prepare the land for sale.



#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Cont'd)

#### (d) Tangible Capital Assets

Tangible capital assets are recorded at historical cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Where historical cost is not available, management has developed estimation techniques to determine cost. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the useful lives of the assets. The only exception is for land, which is considered to have an indefinite life. Assets under construction are not amortized until the asset is available for productive use. Gains and/or losses on the disposal of an asset are recorded on the consolidated statement of operations as "gain/loss on disposal of tangible capital assets". Amortization of tangible capital assets which is based on management's estimate of the useful life, is calculated from the month of addition as follows:

Asset	Basis	Useful Life
Land improvements	Straight-line	10-50 years
Buildings	Straight-line	20-110 years
Equipment	Straight-line	3-30 years
Computer hardware and software	Straight-line	3-5 years
Vehicles and rolling equipment	Straight-line	10-20 years
Furniture and fixtures	Straight-line	3-30 years
Road network	Straight-line	15-75 years
Water and sewer network	Straight-line	30-80 years

Tangible capital assets are written down when conditions indicate that they no longer contribute to the City's ability to provide services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value. The net write-downs are accounted for in the consolidated statement of operations.

#### (e) Pension Agreement

The City is an employer member of the Ontario Municipal Employee Retirement System (OMERS), which is a multi-employer, defined benefit pension plan. The Board of Trustees, representing plan members and employers, is responsible for overseeing the management of the pension plan, including investment of the assets and administration of the benefits. The City has adopted defined contribution plan accounting principles for the plan because it is a multi-employer plan. The City records as pension expense the current service cost, amortization of past costs and interest costs related to the future employer contributions to the plan for past employee service.



#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Cont'd)

#### (f) Use of Estimates and Measurement Uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year. Significant items subject to such estimates and assumptions include valuation of employee future benefits, landfill obligation, contaminated sites obligation, fair value of contributed tangible capital assets, and the estimated useful life of tangible capital assets.

Estimates are based on actuarial and engineering reports that are based on the best information available at the time of preparation of the consolidated financial statements. Actual results could differ from those estimates.

#### (g) Cash and Equivalents

Cash and equivalents consist of bank balances and investments in term deposits with maturity dates of less than three months from the date they are acquired, and is net of any temporary borrowings for current purposes.

#### (h) Deferred Revenue

Obligatory reserve funds and any other externally restricted financing amounts must be reported as deferred revenue. Only the amount earned by qualifying expenditures in the current year is reflected as revenue in the Consolidated Statement of Operations.

#### (i) Revenue Recognition

Revenue is reported on the accrual basis of accounting.

Tax revenue is recognized in the calendar year to which the tax assessment applies. When necessary, taxes are recorded at estimated amounts when actual balances are not known. Taxes receivable are recognized net of an allowance for anticipated uncollectible amounts.

Fines and donations are recognized when collected.

Developer contributions and fees for services are recognized over the period of service or when required expenditures occur if applicable.

Except as noted in the government transfers policy below, conditional grant revenue is recognized to the extent the conditions imposed on it have been fulfilled. Unconditional grant revenue is recognized when monies are receivable. Grants for the acquisition of tangible capital assets are recognized in the period in which eligible expenses are made.



#### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - (Cont'd)

#### (j) Government Transfers

Government transfers are recognized as revenue in the consolidated financial statements when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the liabilities are settled.

#### (k) Liability for Contaminated Sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all the following criteria are met:

- (i) an environmental standard exists;
- (ii) contamination exceeds environmental standard;
- (iii) The City is directly responsible or accepts responsibility; and
- (iv) a reasonable estimate of the amount can be made.

#### (I) Financial Instruments

The City initially measures its financial assets and liabilities at fair value adjusted by, in the case of financial instruments that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instrument.

The City subsequently measures all its financial assets and financial liabilities at amortized cost except for equities quoted in an active market, which are subsequently measured at fair value.

All financial assets and financial liabilities are measured at amortized cost.

#### 2. TRUST FUNDS

	2017	2016
	\$	\$
Mount Evergreen Cemetery	333,060	322,206
Longwell Cemetery	<del>-</del>	1,350
Mount Zion Cemetery	11,300	10,984
Mount Carmel Cemetery	34,823	38,432
McVicar Trust	2,581	2,551
	381,764	375,523

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#### CORPORATION OF THE CITY OF QUINTE WEST NOTES TO CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2017

#### 3. TAXES RAISED ON BEHALF OF OTHERS

٥.	TAXES RAISED ON BEHALF OF UTHERS		
		2017	2016
		\$	\$
	School boards	12,060,742	12,465,893
4.	RESTRICTED ASSETS		
		2017	2016
		\$	\$
	Cash	4,830,292	7,016,293
	Short-term investments	15,500	15,500
	Due to/from own municipality	(953,259)	32,937
		3,892,533	7,064,730
	Consists of:	2 074 022	7.012.226
	Obligatory funds in deferred revenue Reid fund reserve in surplus	3,874,933 17,600	7,013,226 17,506
	Due to trust funds	17,000	33,998
	Due to trust funds		
		3,892,533	7,064,730
5.	CASH AND CASH EQUIVALENTS		
		2017	2016
		\$	\$
	Unrestricted:		
	Unrestricted cash	30,981,193	21,574,322
_		30,981,193	21,574,322
	Designated:		
	Designated cash	3,521,084	3,485,127
		3,521,084	3,485,127
		0,021,001	5,105,127
	Restricted		
	Restricted cash	4,830,292	7,016,293
	Restricted investments	15,500	15,500
		4,845,792	7,031,793
		39,348,069	32,091,242
		57,5 10,007	J=, JJ 1, D 12

#### 5. CASH AND CASH EQUIVALENTS - (Cont'd)

The majority of the cash is on deposit at one financial institution (TD Canada Trust). The restricted investments are with TD Waterhouse and interest earned on these funds at 1.02% is restricted to the purchase of historical books in the library.

#### 6. ACCOUNTS RECEIVABLE

	<b>2017</b> \$	2016 \$
Canada	2,642,060	2,359,710
Ontario	942,215	437,422
Municipal	15,751	32,001
Other	3,419,896	3,601,475
	7,019,922	6,430,608
7. DEFERRED REVENUE AND DEPOSITS		
	2017	2016
	\$	\$
Obligatory reserve funds:		
Development Charges Act	2,301,712	5,441,720
Parkland (Planning Act)	456,946	389,030
Federal Gas Tax	1,095,843	1,035,581
Provincial Gas Tax	20,432	146,895
	3,874,933	7,013,226
Deferred revenue:		
Stormwater	59,468	58,790
Other deferred revenue and deposits	707,477	648,146
	766,945	706,936
	4,641,878	7,720,162



#### 7. **DEFERRED REVENUE AND DEPOSITS** - (Cont'd)

The net change during the year in the restricted deferred revenue balances is made up of the following:

	Development charges \$	Parkland \$	Federal Gas tax \$	Provincial Gas tax \$	Total \$
Opening balance	5,441,720	389,030	1,035,581	146,895	7,013,226
Amounts received	1,747,316	63,006	2,666,284	496,408	4,973,014
Interest earned	66,037	4,911	21,037	552	92,537
Revenue recognized	(4,953,361)	-	(2,627,060)	(623,423)	(8,203,844)
Ending obligatory funds	2,301,712	456,947	1,095,842	20,432	3,874,933

Gas tax revenue is provided by the Government of Canada. The use of the funds is established by the funding agreement signed between the City and the Association of Municipalities of Ontario. Gas tax funds may be used towards designated projects as specified in the funding agreements.

#### 8. LANDFILL OBLIGATION

The consolidated statement of financial position reflects a liability for anticipated future costs related to the closing and monitoring of the existing landfill site. The waste site closure and post closure cost liability has been estimated at December 31, 2017 to be \$753,425 (2016 - \$840,251). This liability represents the estimated total expenditures for closure and post closure care. This liability was initially estimated by an accredited engineering firm hired by the City who has experience with landfill construction, closure and on-going monitoring work and related processes. For purposes of the above calculation, the landfill has an estimated remaining life span of 9 years and remaining capacity of 42,285 cubic meters. Once closed, the site will be monitored for an estimated period of 25 years with the estimated costs of \$25,056 per year. The estimated present value of total closure and post closure costs is \$957,259, using an updated average inflation rate of 2.33% and an interest rate of 3.64% that is equal to the rate available to the City on long-term borrowing, with an estimated portion related to remaining available capacity is \$203,834. As at December 31, 2017, the landfill closure and post closure costs have not been fully financed.



#### 9. CONTAMINATED SITES OBLIGATION

The consolidated statement of financial position recognizes and estimates a liability of \$604,000 (2016 - \$722,000) for remediation of two properties using a net present value calculation with an updated inflation rate of 2.33% and an interest rate of 3.64% that is equal to the rate available to the City on long-term borrowing. The nature of the liability is due to a history of industrial contamination associated with the use of various chemicals, of which leaking buried drums containing these chemicals were discovered in 1990 and subsequently removed. This liability was initially estimated by an accredited engineering firm hired by the City who has experience with contaminated sites and on-going monitoring work and related processes. For purposes of the above calculation, the contaminated sites have an estimated remaining life span of six years. As at December 31, 2017, the costs associated with the contaminated sites have not been fully financed.

#### 10. EMPLOYEE FUTURE BENEFITS

The city provides certain employee amounts which will require funding in future periods.

#### (i) Vacation Payable

Vacation pay owing at December 31, 2017 of \$207,120 (2016 - \$170,068) has been fully funded from operations and included in accounts payable in these financial statements.

#### (ii) Pension Agreement

OMERS provides pension services to more than 470,000 active and retired members and approximately 1,000 employers. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2017. The results of this valuation disclosed total actuarial liabilities of \$94,431 million in respect of benefits accrued for service with actuarial assets at that date of \$89,028 million indicating an actuarial deficit of \$5,043 million. OMERS is a multi-employer plan, accordingly, any pension plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the municipality does not recognize any share of the OMERS pension surplus or deficit. Contributions made by the municipality to OMERS for 2017 were \$1,511,178 (2016 - \$1,633,959).

#### (iii) Post-Employment Benefits

Under the provisions of certain employee benefit plans, an employee, who is eligible for a retirement pension from OMERS, and is under the age of 65 will be provided with Extended Health coverage.

Regular firefighters receive health benefits until death, Water and Sewer retirees with life insurance benefits also receive coverage until death. For all other groups, health benefits are terminated on the members 65<sup>th</sup> birthday. The plan requires no contribution from employees. Total benefit payments for retirees during the year were \$213,800 (2016 - \$165,700).



#### 10. EMPLOYEE FUTURE BENEFITS - (Cont'd)

#### (iii) Post-Employment Benefits - (Cont'd)

Actuarial valuations for accounting purposes will be performed triennially using the projected benefit method prorated on services. The last actuarial valuation was completed as at December 31, 2017. The next actuarial valuation is to be completed as at December 31, 2020. The accrued benefit obligation of \$3,941,100 shown for December 31, 2017 is based on that valuation. Actual experienced cost increases and discount rate adjustments have resulted in a net loss of \$591,200 which will be recognized over the estimated average remaining service life of the employee group.

The post-employment benefit liability at December 31, 2017 includes the following components.

	2017 \$	2016 \$
Actuarially determined accrued benefit obligation Unamortized actuarial losses	4,532,300 (591,200)	3,826,400 (655,300)
	3,941,100	3,171,100

The actuarial valuation and extrapolation were based on a number of assumptions about future events, such as wage and salary increases, and employee turnover and mortality. The assumptions used reflect the municipalities, best estimates. The main actuarial assumptions employed for the extrapolation are as follows:

Discount rate	3.4%
Medical cost increases:	
First year	7.05%
Decreasing over 20 years to	4%
Expected rate of dental cost increase	4%
Estimated average remaining service life of the employee group	11 years

The post-employment benefit expense is reported as a component of current expenditures on the statement of financial activities. Composition of the amount is as follows:

	2017	2016
	\$	\$
Current year benefit cost	155,300	115,900
Amortization of actuarial losses	64,100	10,868
Plan amendments during the year	611,800	_
Interest on post-employment benefit liability	152,600	150,800
	983,800	277,568



#### 11. MUNICIPAL DEBT

	<b>2017</b> \$	2016 \$
Total long-term liabilities incurred for capital purposes by the City including those incurred on behalf of public works, Municipal Enterprise and individuals outstanding at year-end.	101,686,970	49,227,804
Total liabilities (construction loans) due on demand incurred for capital purposes by the City including those incurred on behalf of public works and Municipal Enterprise.	-	42,320,000
Of the long-term liabilities shown above, the responsibility for payment of principal and interest for tile drainage and shoreline property assistance loans assumed by individuals.	(16,851)	(21,845)
Net municipal debt	101,670,119	91,525,959

(i) The interest rates charged on debt range from 2.56% to 4.83%. The estimated requirement for future repayments, assuming payment on the demand loans is not enforced before debentures are finalized, are summarized as follows:

	2018	2019	2020	2021	2022 +	Total
	\$	\$	\$	\$	\$	\$
Principal	4,360,210	4,477,029	4,329,476	4,448,540	84,054,864	101,670,119
Interest	3,504,608	3,353,299	3,204,459	3,048,756	28,279,009	41,390,131
	7,864,818	7,830,328	7,533,935	7,497,296	112,333,873	143,060,250

(ii) The long-term liabilities issued in the City's name have been approved by by-law as required and the annual principal and interest payments required are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing.



#### 11. MUNICIPAL DEBT - (Cont'd)

(iii) The City of Quinte West is contingently liable for long-term liabilities with respect to tile drainage and shoreline property assistance loans. The total amount outstanding as at December 31, 2017 is \$16,851 (2016 - \$21,845) and is not recorded on the Consolidated Statement of Financial Position.

#### 12. ACCUMULATED SURPLUS

	<b>2017</b> \$	2016 \$
Total reserve and reserve funds	32,809,064	28,841,870
Land held for sale	3,353,220	2,896,884
Surplus attributable to net capital assets	361,746,528	347,985,465
Municipal debt to be recovered in future	(101,670,119)	(91,525,959)
Employee future benefits to be recovered in future	(3,941,100)	(3,171,100)
Landfill liability to be recovered in future	(753,425)	(840,251)
Contaminated sites liability to be recovered in future	(604,000)	(100,000)
Operating deficit	(295,052)	(7,707,098)
	290,645,116	276,379,811

#### 13. CONTINGENCIES AND COMMITMENTS

#### (i) Credit facility agreement

The City has a revolving credit facility agreement with its main financial institution. The amount available at any time is limited to \$5 million through an operating line of credit. Any balance borrowed will bear interest at prime less 0.5% per annum on prime based loans, prime less 0.25% per annum on bankers acceptances and 1% per annum on letters of credit. Council authorized the temporary borrowing limit for 2016 in by-law 14-17, and there was a balance owing as at December 31, 2017 of Nil (2016 - Nil).

#### (ii) Other contingencies

In the normal course of its operations, the City is subject to various litigations and claims. The ultimate outcome of these claims cannot be determined at this time. However, the City's management believes that the ultimate disposition of these matters will not have a material adverse effect on its financial position.



#### 13. CONTINGENCIES AND COMMITMENTS - (Cont'd)

#### (iii) Legal matters

The City has been named in litigation matters, the outcome of which are undeterminable and accordingly, no provision has been provided for them in these financial statements. Should any loss result from these claims, not covered by insurance, such loss would be charged to operations in the year of resolution.

#### (iv) Spending commitments

The City has assumed and entered into certain agreements for collection, disposal and recycling of garbage.

The City has entered into a commitment with Hastings County to support the capital construction of the Hastings Manor in Belleville with an additional contribution of \$181,000 annually for 20 years, commencing in 2004, for a total estimated capital commitment of \$3,620,000.

The City has entered into a commitment with the Kingston Hospital Foundation to contribute a total of \$395,000 over 5 years commencing in 2018.

The City has entered into a commitment with the National Air Force Museum of Canada to contribute a total of \$550,000 over 10 years commencing in 2008.

The City has entered into a commitment with the Trenton Memorial Hospital Foundation to contribute a total of \$1,000,000 over 9 years commencing in 2013.

The City has entered into a commitment with Loyalist College to contribute a total of \$500,000 over 9 years commencing in 2013.



#### 14. BUDGET AMOUNTS

The 2017 budget adopted by Council was not prepared on a basis consistent with that used to report actual results. The budget was prepared on a modified accrual basis while Public Sector accounting standards now require a full accrual basis. The budget figures treated all tangible capital expenditures as expenses. As a result, the budget figures presented in the consolidated statement of operations and consolidated change in net debt represent the budget adopted by Council with adjustments as follows:

	2017 budget adopted by Council \$	Non TCA expenditures from capital \$	2017 budget presented in statements \$
Revenue			
Taxes levied for own purposes	45,108,700	=	45,108,700
Taxes from other governments	9,640,000	-	9,640,000
User fees	17,883,500	-	17,883,500
Grants	9,366,315	-	9,366,315
Other	3,412,320	_	3,412,320
	85,410,835	=	85,410,835
Expenditures			
General government	9,680,747	15,000	9,695,747
Protection services	14,644,500	=	14,644,500
Transportation services	27,803,538	207,000	28,010,538
Environmental services	16,936,917	58,000	16,994,917
Health services	3,199,000	=	3,199,000
Social and family services	6,080,000	=	6,080,000
Recreation and cultural services	8,538,316	112,000	8,650,316
Planning and development	1,327,900	-	1,327,900
	88,210,918	392,000	88,602,918
Annual deficit	(2,800,083)	(392,000)	(3,192,083)
Capital expenditures	(24,608,500)	392,000	
Transfers from (to) reserve/reserve funds	2,432,383	-	
Debt proceeds	6,500,000	-	
Debt repayment	(3,144,300)	<del>-</del>	
Budget use of prior year surplus	(21,620,500)	-	
General levy surplus	18,660,500	-	
Area rating surplus	-	-	
Water and sewer surplus	2,725,000	-	
Library surplus	235,000	-	=
	-	_	



## 15. TANGIBLE CAPITAL ASSETS

			General Assets	Assets				Infra	Infrastructure Assets	sets			
		Land			Furniture Fixtures &	Computer Hardware &			Vehicles & Rollings	Road	Water & Sewer	Work in	
	Land	Improvements Buildings	Buildings	Equipment	Equipment	Software	Land	Buildings	Equipment	Network	Network	Progress	2017
	se.	S	se.	ss.	s	se.	99	99	<b>∽</b>	<b>∽</b>	s	s	se.
Cost, Beginning													
of year	7,397,616	10,361,479	55,621,171	11,040,524	1,369,061	1,696,039	178,644	54,584,475	16,154,893	667,509,005	97,377,575	40,996,107	964,286,589
Additions	410,863	440,688	4,228,866	757,201	139,777	335,091	35,950	1,170,150	931,294	7,735,843	2,464,435	10,808,494	29,458,652
Disposals	ı	(21,900)	(222,128)	(399,983)	(120,159)	(408,022)	ı	(212,393)	(155,868)	(5,549,675)	(145,699)	į	(7,235,827)
Internal Transfers	1	18,256	18,945,131	1	1	i	i	83,169	1	1	882,965	(19,929,521)	1
Cost, End of Year	7,808,479	10,798,523	78,573,040	11,397,742	1,388,679	1,623,108	214,594	55,625,401	16,930,319	669,695,173	100,579,276	31,875,080	986,509,414
Accumulated													
Dep ii begiiiiiig		100 0	100 707		100	000		207 007 20	2000	217 011 711	076 706 06		201 100 313
of Year	ı	3,821,521	15,426,821	6,765,357	881,911	1,062,478	ı	25,620,403	8,296,712	516,119,653	38,306,269	i	616,301,125
Amortization	1	410,777	1,644,063	988,999		280,072	ı	1,201,376	910,439	8,797,707	1,311,377	ì	15,378,761
Disposals		(11,498)	(23,228)	(357,307)	(120,159)	(408,022)		(182,452)	(149,899)	(5,546,230)	(118,205)	ı	(6,917,000)
Acquisinlated													
Den'n End of													
Year	1	4,220,800	17,047,656	7,074,936	917,816	934,528	ı	26,639,327	9,057,252	519,371,130	39,499,441	1	624,762,886
Net Book Value				!	!	;			!			!	
Beginning of Year	7,397,616	6,539,958	40,194,350	4,275,167	487,150	633,561	178,644	28,964,072	7,858,181	151,389,352	59,071,306	40,996,107	347,985,464
Not Book Volue													
End of Year	7.808.479	6.577.723	61.525.384	4.322.806	470.863	688.580	214.594	28.986.074	7.873.067	7.873.067 150.324.043	61.079.835	31.875.080 361.746.528	361.746.528
	,,,,,,,			, , ,				, , , , ,					,

# 15. TANGIBLE CAPITAL ASSETS - (Cont'd)

			General Assets	Assets				Infr	Infrastructure Assets	sts			
					Furniture	Computer			Vehicles &		Water		
		Land			Fixtures &	Hardware &			Rollings	Road	& Sewer	Work in	
	Land	Improvements	Buildings	Equipment	Equipment	Software	Land	Buildings	Equipment	Network	Network	Progress	2016
	S	S	S	<del>5</del> 9	S	€5	<del>55</del>	<del>5</del> 9	S	<del>\$</del>	S	S	S
Cost, Beginning													
of year	7,165,889	9,277,370	54,788,839	10,663,174	1,346,754	2,022,478	178,644	53,948,053	16,353,097	663,722,515	95,815,293	15,634,352	930,916,458
Additions	231,727	1,110,288	1,763,840	591,778	136,391	285,160	ı	145,514	610,836	5,863,652	1,713,232	27,636,994	40,089,412
Disposals	ı	(95,982)	(931,508)	(214,428)	(114,084)	(611,599)	ı	(69,995)	(809,040)	(3,721,695)	(150,950)	ı	(6,719,281)
Internal Transfers	ı	69,803	1	ı	į	ī	ı	560,903	į	1,644,533	ı	(2,275,239)	
Cost, End of Year	7,397,616	10,361,479	55,621,171	11,040,524	1,369,061	1,696,039	178,644	54,584,475	16,154,893	667,509,005	97,377,575	40,996,107	964,286,589
Accumulated													
Dep'n Beginning													
of Year	ı	3,539,636	14,388,885	6,311,854	842,688	1,335,407	ı	24,496,451	8,173,462	510,127,951	37,124,085	1	606,340,419
Amortization	ı	377,867	1,413,575	667,931	153,307	338,670	ı	1,167,016	926,706	9,305,165	1,288,678	1	15,638,915
Disposals	1	(95,982)	(375,639)	(214,428)	(114,084)	(611,599)	i	(43,064)	(803,456)	(3,313,463)	(106,494)	1	(5,678,209)
Accumulated Dep'n End of													
Year	ı	3,821,521	15,426,821	6,765,357	881,911	1,062,478	į	25,620,403	8,296,712	516,119,653	38,306,269	ı	616,301,125
Net Book Value													
Beginning of Year	7,165,889	5,737,734	40,399,954	4,351,320	504,066	687,071	178,644	29,451,602	8,179,635	153,594,564	58,691,208	15,634,352	324,576,039
Net Book Value End of Year	7,397,616	6,539,958	40,194,350	4,275,167	487,150	633,561	178,644	28,964,072	7,858,181	151,389,352	59,071,306	40,996,107	347,985,464

#### 15. TANGIBLE CAPITAL ASSETS - (Cont'd)

The net book value of tangible capital assets not being amortized because they are under construction is \$31,875,080 (2016 - \$40,996,107).

Assets contributed to the City in 2017, consisting of road network and water & sewer network, had a fair market value of \$3,792,976 (2016 - road network and water & sewer network of \$887,946). They have been capitalized at their fair market value.

The City holds various works of art and historical treasures pertaining to the heritage and history of the Corporation of the City of Quinte West. These items are not recognized as tangible capital assets in the financial statements because a reasonable estimate of the future economic benefits associated with such property cannot be made.

#### 16. SEGMENTED INFORMATION

The Corporation of the City of Quinte West is a municipal government institution that provides a wide range of services to its citizens. City services are reported by function and their activities are separately disclosed in the segmented information.

For each reported segment, revenues and expenditures represent both amount that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Certain allocation methodologies are employed in the preparation of segmented financial information. Taxes, payments-in-lieu of taxes and unconditional government transfers are apportioned based on each segment's net budget requirements.

The nature of the segments and the activities they encompass are as follows:

General government:

General government consists of the activities of the Council and general financial and administrative management of the City and its programs and services.

Protection to persons and property:

Protection includes fire, policy and emergency control and protective inspection.



#### **16. SEGMENTED INFORMATION** - (Cont'd)

Transportation services:

The activities of the transportation services department include the construction and maintenance of the City's roads and bridges, winter control, street lighting and transit services.

Environmental services

The environmental services department looks after the City's water and wastewater operations as well as garbage collection and disposal.

Health services:

This service is provided through the local health unit and also encompasses costs associated with operating abandoned cemeteries within the City.



CORPORATION OF THE CITY OF QUINTE WEST NOTES TO CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDED DECEMBER 31, 2017

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Cont'd	
INFORMATION - (	
16. SEGMENTED	

	(n								
2017	General Government \$	Protection to Persons and Property \$	Transportation Environment Services Services \$	Environment Services \$	Health Services \$	Social and Family Services \$	Recreational and Cultural Services	Planning and Development \$	2017 Total \$
REVENUE									
Tax Revenue Distributed	9,455,729	12,813,352	13,374,232	(6,923,067)	3,218,642	6,002,112	7,028,391	952,543	45,921,934
PIL Revenue Distributed	362,390	349,739	6,122,050	1,999,982		` 1	1,296,035		10,130,196
Penalty and Interest on Tax	18,750	18,096	316,761	103,481	ı	ı	67,058		524,146
OMPF Distributed	46,520	44,895	785,880	256,735	ı	ı	166,370	•	1,300,400
User Fees	8,143	1,306,217	80,904	15,103,459	1	ı	1,321,670	177,692	17,998,085
Grants		105,634	5,360,381	1,915,032	1	ı	351,165	71,031	7,803,243
Developer Contributions	•	ı	2,775,512	5,932,754	1	1	53,634		8,761,900
Other Revenue	216,412	248,264	642,855	968,348	1	ı	421,210	46,267	2,543,356
Interest Revenue	279,687	426	1,490	122,073	1	ı	7,199		410,875
Gain (loss) on disposition of assets	Ī	1,139	(180,823)	ī	1	Ī	ī	ı	(179,684)
	10,387,631	14,887,762	29,279,242	19,478,797	3,218,642	6,002,112	10,712,732	1,247,533	95,214,451
EXPENSES									
Salaries and Benefits	5,460,952	3,996,085	5,001,410	3,977,607	•	Ī	3,717,503	851,145	23,004,702
Materials, Supplies and Services	1,139,497	434,071	2,801,248	2,236,768	955	1	1,302,897	106,296	8,021,732
Contracted Services	1,686,613	748,188	2,155,291	4,709,308	60,453	ı	1,223,930	14,243	10,598,026
Interest and Financial Expenses	81,114	11,789	755,766	1,834,324		1	604,123		3,287,116
Amortization Expense	546,826	531,061	9,296,034	3,036,875	1	1	1,967,965	•	15,378,761
Transfer to Other Entities	954,657	8,670,008	698,423	844,329	3,157,234	6,002,112	56,197	275,849	20,658,809
	9,869,659	14,391,202	20,708,172	16,639,211	3,218,642	6,002,112	8,872,615	1,247,533	80,949,146
SURPLUS	517,972	496,560	8,571,070	2,839,586	•	ı	1,840,117	•	14,265,305

# CORPORATION OF THE CITY OF OUINTE WEST

,	16. SEGMENTED INFORMATION - (Cont'd)							
2016	General Government \$	Protection to Persons and Property \$	Transportation Services \$	Environment Services \$	Health Services \$	Social and Family Services	Recreational and Cultural Services	Planning and Development \$\$\$\$
REVENUE								
Tax Revenue Distributed	7,549,282	12,464,400	11,146,528	(3,221,600)	3,123,063	5,946,027	5,854,425	1,070,666
PIL Revenue Distributed	331,602	286,363	5,446,858	1,669,299	I	` 1	1,070,930	10,115
Penalty and Interest on Tax	21,850	18,870	358,920	109,998	1	1	70,569	299
OMPF Distributed	56,354	48,666	925,670	283,690	1	1	182,000	1,719
User Fees	204,128	1,078,872	45,906	14,054,406	39,746	1	1,201,774	176,618
Grants	3,590	97,084	4,219,954	3,051,414	1	ı	128,400	9,190
Developer Contributions	ı	1	638,570	360,040	1	1	į	ı
Other Revenue	330,660	97,189	255,439	(18,076)	4,044	1	649,519	5,468
Interest Revenue	150,390	1	1,326	65,018	1	1	5,605	1
Gain (loss) on disposition of assets	25,000	1	(915,709)	1		1	1	184,814
	8,672,856	14,091,444	22,123,462	16,354,189	3,166,853	5,946,027	9,163,222	1,459,257

43,932,791 8,815,167 580,874 1,498,099 16,801,450 7,509,632 998,610 1,324,243 222,339 (705,895)

2016 Total \$

80,977,310

EXPENSES									
Salaries and Benefits	4,498,599	3,910,672	4,635,091	3,887,506	20,000	ı	3,633,219	1,023,863	21,608,950
Materials, Supplies and Services	926,119	391,175	2,527,122	2,234,994	3,271	Ī	1,258,341	81,171	7,422,193
Contracted Services	1,464,227	600,498	2,089,378	4,240,991	71,553	Ī	1,244,160	62,351	9,773,158
Interest and Financial Expenses	78,472	7,995	501,165	1,547,266	ı	ı	674,151	5,625	2,814,674
Amortization Expense	588,293	508,034	9,663,225	2,961,489	Ī	Ī	1,899,928	17,946	15,638,915
Transfer to Other Entities	987,974	8,561,517	703,845	831,672	3,072,029	5,946,027	36,246	264,360	20,403,670
	8,543,684	13,979,891	20,119,826	15,703,918	3,166,853	5,946,027	8,746,045	1,455,316	77,661,560
SURPLUS	129,172	111,553	2,003,636	650,271	ı	ı	417,177	3,941	3,315,750