



Volunteer Parking Permit Application

A Natural Attraction

Permit Number

Required Information

Organization Name: _____

Organization Full Address: _____

Organization Phone Number: _____

Contact Person: _____

Contact's Home Phone Number: _____

Contact's Cell Phone Number: _____

Contact's E-Mail Address: _____

For Office Use Only: Received by: _____

Lot Assignment:

Balsam Street

Market Square

City Clerk/Deputy City Clerk

Date

Personal information contained on this form is collected under the authority
of the *Municipal Act*, R.S.O. 2001, c.25, and
will be used to process applications
for Parking Permits within the City of Quinte West.

****PLEASE SEE BACK OF APPLICATION FOR FURTHER INFORMATION****

Guidelines and Regulations

The use of any assigned parking lot shall be at the permit holder's risk.

The City of Quinte West shall not be responsible for personal injuries or liability for loss resulting from fire, theft, or damage to any vehicle or article left therein.

The lot assigned above will be the only place permit holder's may park without penalty.

The Organization may be eligible to receive **10 permits per year** for its volunteers.

Only 1 permit shall be issued per vehicle during a shift.

Parking permits shall be clearly displayed at all times.

Permits will be **returned to the Organization** once the volunteer has finished their shift.

Any vehicle that is parked with an **expired permit, an improperly displayed permit, or no permit displayed will be ticketed.**

The City of Quinte West or the applicant reserves the right to cancel the permit with 30 days notice.

New applications must be filled out annually.

The permit holder shall not reassign the parking permit to any other person without the proper written consent from the City of Quinte West.

Any changes to the volunteer information (person, license plate, vehicle, etc.) will be given to the City of Quinte West immediately.

The Organization must report any lost and/or stolen permits immediately.

I hereby warrant the information on the front of the application is true and agree to the terms outlined above, understanding that the Guidelines and Regulations are not comprehensive. A complete listing of Guidelines and Regulations can be reviewed in the City's Parking By-Law.

Signature of Applicant

Date