

MINUTES OF THE  
QUINTE WEST PUBLIC LIBRARY BOARD

June 29, 2016 – 3:00 p.m.

Multi-Purpose Room

Present: J. Vanleeuwen – Chair  
D. Couture  
S. Freeman  
N. Gates  
B. Yakachuk

Staff: R. Turtle  
C. Boutilier  
Y. Wolters

Absent: R. MacIntosh

CALL TO ORDER

J. Vanleeuwen called the meeting to order at 3:01 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda as circulated.  
(Freeman, Gates) carried.

DECLARATION OF PECUNIARY INTEREST

There was none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of May 25, 2016 as  
circulated.  
(Couture, Gates) carried.

## QUINTE WEST PUBLIC LIBRARY BOARD

June 29, 2016 (cont'd)

### BUSINESS ARISING FROM MINUTES

R. Turtle updated the board regarding the survey including plans to continue with a survey at a later date, complete with paper copies.

### STAFF REPORTS

**Chief Executive Officer's Report** – R. Turtle updated the board on activities in the library in the preceding month including children's activity room update, summer programming ready to go and summer student positions filled.

Condolences with respect to B. Larocque's passing were shared, a card to the family was sent on behalf of the Board. R. Turtle brought forward a need for a bereavement "expression of sympathy" policy and a draft, based on the City's policy will be prepared.

### **Financial Report**

#### **2015 Audit Financial Statement**

Motion: to accept the 2015 Audit Financial Statement as presented.

(Freeman, Couture) carried.

#### **Financial Report for May 2016**

Motion: to accept the Financial report for May 2016 showing revenues of \$135,742 and expenditures of \$ 29,481.

(Freeman, Gates) carried.

QUINTE WEST PUBLIC LIBRARY BOARD

June 29, 2016 (cont'd)

DECISION ITEMS/NEW BUSINESS

**Policy Review**

Motion: to accept the policies as presented.  
(Yakachuk, Couture) carried.

**Board self-assessment**

Review of self-assessment toolkit worksheet #3, with discussions.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

There was none.

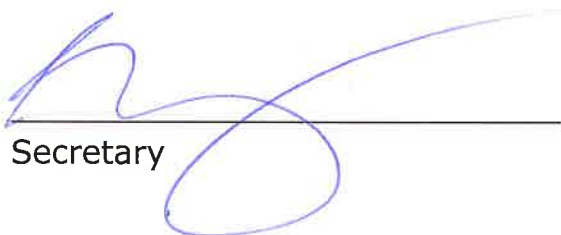
DATE OF NEXT MEETING: Sept. 28, 2016 – 3:00 p.m. Multi-Purpose Room

IN CAMERA SESSION

There was none.

ADJOURNMENT

Motion: to adjourn.  
(Gates, Couture) carried.

  
Secretary

  
Chair