

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD

February 28, 2018 – 3:00 p.m.

Quiet Study Room

Present: J. Vanleeuwen – Chair
D. Couture
S. Freeman
N. Gates
C. Lane
B. Yakachuk

Staff: R. Turtle
C. Boutilier
Y. Wolters

CALL TO ORDER

J. Vanleeuwen called the meeting to order at 3:02 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda, as amended.
(Gates, Lane) carried.

DECLARATION OF PECUNIARY INTEREST

There were none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of January 31, 2018 as circulated.
(Yakachuk, Gates) carried.

BUSINESS ARISING FROM THE MINUTES

There was none.

QUINTE WEST PUBLIC LIBRARY

February 28, 2018 (cont'd)

STAFF REPORTS

Chief Executive Officer's Report – R. Turtle updated the board on activities in the library in the preceding month, including staffing developments and RFID planning.

Financial Report

There was none.

Motion: to accept the CEO's report.
(Couture, Lane) carried.

DECISION ITEMS/NEW BUSINESS

R. Turtle informed the library board that R. MacIntosh resigned from his role on Council effective February 15, 2018.

Election of Officers

J. VanLeeuwen called for nominations for the position of Vice-Chair.

D. Couture was nominated and accepted the nomination.

Committee Appointments

J. VanLeeuwen called for nominations for the position of Hastinet Board Representative.

C. Lane was nominated and accepted the nomination.

Motion: that the nominations cease.
(Freeman, Gates) carried.

QUINTE WEST PUBLIC LIBRARY

February 28, 2018 (cont'd)

D. Couture accepted the position of Vice-Chair.

C. Lane accepted the position of Hastinet Board Representative.

Board Meetings

Motion: Library board meetings remain on the last Wednesday of every month but return to a meeting start time of 2:00 p.m.

(Couture, Yakachuk) carried.

Policy Review

Travel Expenses (Personnel Policy #29)

Motion: that the Quinte West Public Library Board adopt personnel policy #29 Travel Expenses, as circulated.

(Yakachuk, Freeman) carried.

Purchasing Policy By-Law (Board By-Law #21)

Motion: that the Quinte West Public Library Board adopt board by-law # 21 Purchasing Policy By-Law, as circulated.

(Gates, Yakachuk) carried.

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

Reports on sessions from the Ontario Library Association Board Conference were received from D. Couture and J. VanLeeuwen.

DATE OF NEXT MEETING: March 28th, 2018 2:00 p.m.

QUINTE WEST PUBLIC LIBRARY

February 28, 2018 (cont'd)

IN CAMERA SESSION

Motion: to go in camera under section 239(3.1) of the Municipal Act, for matters of personnel.
(Couture, Yakachuk) carried.

Motion: to return the meeting of the library board from an in camera session to an open session.
(Freeman, Couture) carried.

Motion: that the Quinte West Public Library board formally authorizes the establishment of a CEO selection committee to undertake the search for the new CEO of the Quinte West Public Library, with expertise and assistance from R. Turtle, our CEO, as appropriate.

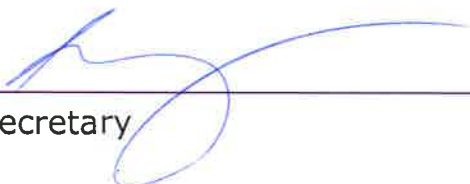
And further:

That the CEO selection committee be comprised of the following board members: B. Yakachuk, D. Couture, N. Gates and J. VanLeeuwen.

(Freeman, Lane) carried

AJOURNMENT

Motion: to adjourn.
(Freeman, Lane) carried.


Secretary


Chair