

MINUTES OF THE
QUINTE WEST PUBLIC LIBRARY BOARD

April 26th, 2017 – 3:00 p.m.

Multi-Purpose Room

Present: R. MacIntosh, Vice-Chair
D. Couture
S. Freeman
C. Lane
B. Yakachuk

Staff: R. Turtle
C. Boutilier
Y. Wolters

Regrets: N. Gates
J. Vanleeuwen

CALL TO ORDER

R. MacIntosh called the meeting to order at 3:00 p.m.

APPROVAL OF THE AGENDA

Motion: to accept the agenda as circulated.
(Freeman, Yakachuk) carried.

DECLARATION OF PECUNIARY INTEREST

There was none.

MINUTES OF THE PRECEDING MEETING

Motion: to accept the minutes of March 29th, 2017 as circulated.
(Couture, Yakachuk) carried.

BUSINESS ARISING FROM MINUTES

ILS update to Symphony –The timeline for data migration is June-August. Staff training will take place in June, with September as our target time for going live with Symphony.

QUINTE WEST PUBLIC LIBRARY BOARD

April 26, 2017 (cont'd)

STAFF REPORTS

Chief Executive Officer's Report – R. Turtle updated the board on activities in the library in the preceding month including programs offered in both Children's and Adult services departments and a prospective grant proposal re: maker spaces.

Motion: to accept the CEO's report including support for prospective grant.

(Freeman, Lane) carried.

Financial Report for January, February and March 2017

Motion: to accept the Financial report for January 2017 showing revenues of \$115,659 and expenditures of \$125,570. For February 2017 showing revenues of \$110,185 and expenditures of \$108,391 and for March 2017 showing revenues of \$115,545 and expenditures of \$71,303.

(Couture, Yakachuk) carried.

DECISION ITEMS

Local History Collection Policy

Motion: that the Quinte West Public Library Board approve the Local History Collection Policy as circulated.

(Freeman, Couture) carried.

NEW BUSINESS

Sunday Operating Hours – had discussions and although the board is not interested in opening on Sundays at the moment, statistics collected over this next year from Belleville Public library will be requested for information.

QUINTE WEST PUBLIC LIBRARY BOARD

April 26, 2017 (cont'd)

CORRESPONDENCE, ITEMS OF INFORMATION AND PUBLIC INPUT

Vision Care Benefit

Motion: to accept the changes in the employee vision care benefit from \$350 to \$400 every two years, effective January 1, 2017.
(Freeman, Couture) carried.

Pay Rates - R. Turtle shared the set pay rate increases applicable to library employees over the next three years and confirmed the 2017 budget reflects same.

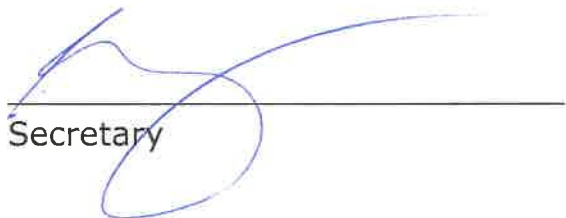
IN CAMERA SESSION


There was none.

DATE OF NEXT MEETING: May 31, 2017 3:00 p.m. Multi-Purpose Room

ADJOURNMENT

Motion: to adjourn.
(Freeman, Lane) carried.


Secretary


Vice-chair